

Connecting your email account to Windows Live Mail 2012

These easy steps will help you change your email settings for the New HTC Email.

Step 1. Open your email Properties:

- Open Windows Live Mail 2012
- Right-click your email address in the left column, and then click **Properties**

Step 2. Update your server settings:

- Click the **Servers** tab
- Edit the **Incoming mail** field to: **pop.sccoast.net** or **imap.sccoast.net**
WARNING: use IMAP if you check email with a smartphone AND a computer. After settings changes there may be a delay while your emails synch. To access emails before synch completion, log in [here](#)
- Edit the **Outgoing mail (SMTP)** field to: **smtp.sccoast.net**
IMPORTANT: Ensure that the **Email username** is your *full* E-mail Address, including the @sccoast.net and that your **Password** is correct.

Step 3. Click **OK**. Your email is now set up. Congratulations!

Updating your email account in Windows Mail (Windows 8.x)

Step 1. Open your **Account Settings**:

- Open **Mail App**
- Press **Windows** key + **C** key at the same time
- Select **Settings** in the right slide out tab
- Select **Accounts** in the Settings slide out menu
- Click on your @sccoast.net email account in the list to display the Account Settings

Step 2. Update your server settings:

- Scroll down to **Incoming email server** and set it to: **pop.sccoast.net** or **imap.sccoast.net**
WARNING: use IMAP if you check email with a smartphone AND a computer. After settings changes there may be a delay while your emails synch completion, log in [here](#)
- Scroll down to **Outgoing email server** and set to **smtp.sccoast.net**

Step 3. Congratulations!

- Simply click somewhere in the main window to close the settings menu
- You're finished!